



April 2, 2015

Re: Recommendation for Kathryn Purviance

To Whom It May Concern,

I am writing to recommend Kathryn Purviance as a teacher in your program. From August 2013 to June 2014 served as a tutor in an ESL classroom and facilitated an ESL pronunciation group. During her time as a tutor, Ms. Purviance built a great rapport with students. She has an innate ability for finding creative ways to teach English. She makes the learning process engaging and fun. The ESL Pronunciation group that she facilitated quickly went from six to sixteen participants when word spread about what a great teacher she is.

Ms. Purviance is dedicated and enthusiastic about educating others as well as herself. She possesses an outstanding ability to work with students from diverse backgrounds and cultures. As a tutor, Kathryn has shown a great understanding of how to work cross-culturally as well as how to navigate the educational system from various perspectives. She has listened kindly to issues students face and when appropriate, helped them find solutions.

Ms. Purviance is intelligent, articulate, self-motivated, and has a great work ethic. She shows determination and commitment to whatever pursuit she is involved in. She possesses excellent communication skills, both written and verbal. She continually impressed me with her knowledge, skill and dedication to her work. She has consistently exceeded expectations in all areas of responsibility.

It is my opinion that Kathryn Purviance would make an excellent addition to your program. Feel free to contact me if you require further information.

Sincerely,

A handwritten signature in dark ink, appearing to read "Suzanne C. Smith", with a long, sweeping underline.

Suzanne C. Smith  
Program Manager  
Student Learning Center